

Judicial Information System Council Meeting (JIFFY)
Meeting Minutes
Judicial Information Division (JID)
Thursday, September 13, 2012
9:36 - 11:35 AM

Voting Members present:

Judge Michael Bustamante, Chair
Judge Karen Mitchell, Vice Chair
Judge Richard Knowles (phone)
Judge Stan Whitaker (video)
Judge Alan Kirk
Judge Duane Castleberry
Judge Camille Martinez-Olguin (video)
Judge Judith Nakamura (video)
Greg Ireland (video)
Tobie Fouratt (video)
Jason Jones
Robert Mead

Voting Members absent:

Dennis Jontz

Non-Voting Members present:

Artie Pepin
Steve Prisoc
Renee Cascio

Guests present:

Oscar Arevalo
Judge Sharon Walton (video)
Deb Williamson (video)
Jamie Goldberg
William Hopkinson (video)
Nick Behrmann
Jenna Yanez
Theresa Delgado (video)
Deborah Torres-Gutierrez (video)
Mark Hallimore (CenturyLink)
Jeanette Rael

JID Staff present:

Pat Mente
Marlin Mackey
Grace Catanach
Annie Hall

Non-Voting Members absent:

Chief Justice Petra Jimenez-Maes

I. Approval of Agenda: Judge Michael Bustamante called the meeting to order at 9:36AM. The agenda was modified to accommodate guests who were making presentations to the committee.

II. Telecommunications Proposal by CenturyLink: Steve Prisoc distributed two handouts entitled-“State of New Mexico- JID Disaster Recovery Proposal” and “State of New Mexico - JID ATM Migration Strategy”. Mr. Prisoc explained the reasoning related to the proposal to employ CenturyLink as the telecommunications provider for the Judiciary. He cited better service, improved communications for the 2nd district and Metro, and moving the Hot Site to the Albuquerque CenturyLink co-location center. Court servers will be housed in a commercial location that is set up for disaster recovery, that will be a twin of the Santa Fe Data Center, and will cost approximately \$60.00 more per month. Mark Hallimore of CenturyLink stated how CenturyLink could better serve the court system’s telecommunication needs. Mr. Hallimore cited the anticipation of the need for more bandwidth as a result of the rollout of Odyssey and the servers being housed in a central location. The proposal is to house a redundant Odyssey application and other critical applications down in CenturyLink’s data center. The term of the

contract is three years with a price protected rate. The \$50,000 capital investment needed for this service will come out of the computer enhancement telecommunications funding from the last legislative session. Pat Mente stated that the video hub is still at JID and that there are no current plans to duplicate the hub in Albuquerque.

Judge Kirk moved to approve the motion to hire CenturyLink to house the courts' telecommunications network at the CenturyLink data center in Albuquerque. Judge Karen Mitchell seconded. No further discussion. No opposition noted. Motion carried.

III. Purchase Requests:

A. Jeanette Rael requested approval of \$226,200 for integrated video equipment for Taos, Union and Colfax districts. The judges have been traveling between the three courts for hearings. The video equipment would eliminate many hours of unnecessary driving to Raton and Clayton for hearings.

Greg Ireland moved to approve the 8th district's capital outlay request of \$226,200 for video equipment. Judge Kirk seconded. No further discussion. No opposition noted. Motion carried.

B. Jamie Goldberg from the 13th district is requesting \$50,000 for refresh of courtroom technology.

Judge Mitchell moved to approve the request by the 13th district of \$50,000 for refresh of courtroom technology. Judge Castleberry seconded. No further discussion. No opposition noted. Motion carried.

C. Steve Prisoc relayed a request from Dianne Ulibarri at the 10th district of \$14,000 for two new FTR units for courtroom recordings. The court must upgrade these units in order to be compatible with new Windows versions. Mr. Prisoc explained that other districts around the state will need to replace their FTR units as well in order to insure compatibility with the new windows versions and Odyssey computers.

Judge Kirk moved to grant blanket approval for courts requesting refresh of FTR equipment, in order to maintain compatibility with the new Windows versions. Judge Mitchell seconded. All purchases need to go through Steve Prisoc in order to insure compatibility. No further discussion. No opposition noted. Motion carried.

Action Item: JID will contact the 5th District, BJ and Judge Clingman regarding their equipment request and will ask the 5th District to present their request for funding at the next JIFFY meeting.

D. Steve requested that \$8000 be approved by the committee in order to install a high

powered Samba server at the Court of Appeals in Albuquerque which would effectively increase the redundancy, to speed the requests of file access and printer access. The Court of Appeals would be asked to aid in funding the server.

Judge Castleberry moved to approve the request for \$8000 to be used to install a new server at the Court of Appeals in Albuquerque. Judge Olguin seconded. No further discussion. No opposition noted. Motion carried.

IV. Budget and Revenue:

JID Revenue Pipeline. Oscar Arevalo reported on the handout of the JID Revenue Pipeline. Mr. Arevalo stated that the figures on the civil side were up for the last two months from last year citing the figures from the Case Management Revenue Pipeline Sheet-FY13. Mr. Arevalo reported that there is some movement of cash flow between the different funds when the budget is turned into Department of Finance and Administration (DFA) and the Legislative Finance Committee (LFC). Mr. Arevalo also stated that there was a cash flow deficiency within the magistrate courts in August. The hope is that at the legislative session in January that AOC will receive the supplemental funds needed to carry AOC/JID for the rest of the fiscal year.

V. Jiffy Subcommittee Activities:

Charge Code Committee. Judge Karen Mitchell reported on the Odyssey Charge Code Committee which met for the first time on Tuesday September 11. Judge Mitchell stated that the committee will focus on the following areas:

- Resolution of the open charge code issues (generic codes) in specific areas such as murder charges and Driving While Intoxicated (DWI).
- Solicitation, Conspiracy and Attempting issues and the best way to enter these indicators into Odyssey.
- Comparison of the three different charge code tables that are currently being utilized; the Sentencing Commission Table, Odyssey Charge Table and the Metro Charge Table. The committee members will take several examples from each of the three areas and compare them side by side, noting the differences and brainstorming on how to merge them.
- Continue or discontinue the use of leading zeros which are used as placeholders.

The next Charge Code Committee meeting is set for October 5 at 10AM at Metro Court in Albuquerque.

Mr. Prisoc explained that the Charge Code Table is not owned by any one judicial agency. Marlin Mackey pointed out that having this charge code table updated and merged will be critical for Metro when they are fully online with Odyssey. Mr. Prisoc clarified that the AODA's office will never enter charges into the Odyssey Charge Code Table and that the Sentencing Commission charge code table is a separate table from the Odyssey table but that they need to be the same. JID

will be maintaining the charge code table per Renee Cascio. Ms. Cascio pointed out that Law Enforcement is not involved with this process. Judge Bustamante requested that the Charge Code Committee needs to bring all of the entities together to work on the tables. Judge Kirk offered to approach the Association of Counties and Municipal League in order to get the word out to law enforcement.

Odyssey Judges User Group. Judge Mitchell reported on the Retention of Original Documents specifically as it relates to the grand jury original petitions. The recommendation by Odyssey Judges User Group (OJUG) that the courts maintain the original grand jury petitions through the duration of direct appeals and that they be treated like exhibits for the clerk to retain. They would then follow the retention schedule similar to exhibits.

Judge Mitchell moved that the courts maintain the original grand jury petitions through the duration of direct appeals and that they be treated like exhibits for the clerk to retain and subsequently follow the schedule similar to exhibits. Judge Castleberry seconded. No further discussion. No opposition noted. Motion carried.

Judge Mitchell reported on the Magistrate Dismissal Disposition Codes. OJUG recommended the final list that Judge Olguin's group had come up with including some modifications that were agreed upon by the magistrate/metro courts. Karen Janes would like to present the code table at the magistrate conference next week in order to move forward on the usage of the codes.

Judge Mitchell moved for the approval of the final list of the Magistrate Dismissal Disposition Code Table that was approved at Odyssey Judges User Group. Judge Castleberry seconded. No further discussion. No opposition noted. Motion carried.

Odyssey Steering Committee. Judge Mitchell stated that Marlin Mackey has reduced some of the risks and that the rollout of the statewide implementation will be completed by the end of the year. Bill Hopkinson presented the Project Charter for Bernalillo Metro Court Odyssey Project on BCMC's scope and project management. Nick Behrmann reported on I V&V. Judge Mitchell requested that the November meeting of the Odyssey Steering Committee (OSC) be postponed until January. Steve explained that Bill Hopkinson will provide the scope document and that Tyler will provide their deliverables to be inserted into the scope document as well.

VI. Online Publication of Domestic Violence (DV) Protective Orders: Jenna Yanez provided the committee with a handout of the Online Publication of (DV) Protective Orders. Jenna reported that she surveyed other states with regards to how they were publishing online information about DV protective orders. Many states have no information published online for public access and the more progressive states have developed a secondary registry which is controls who has access to the information and who is able to enter information into the system. Those registries also include public access that would only show a respondent name when there has been an actual finding of domestic abuse, when that order was granted and when it would expire. Judge Bustamante and Artie Pepin concurred that this was not an issue for JIFFY until further decisions had been made as

to how to proceed. Judge Bustamante requested that JIFFY be kept informed but that JIFFY would not be involved in the policy issues at this point in time.

VII. CIO Report. Due to time constraints, Steve Prisoc deferred his presentation until the next JIFFY meeting.

VIII. Adjourn. Judge Bustamante adjourned the meeting at 11:35AM.